

**Saint Christopher Parish Finance Council
Meeting Minutes
February 15, 2017**

Members Present: Patty Howe, Fern Reilly, Deb Rufer, Jim Schroeder, and Fr. William Vernon

Absent: Jim Delaney

Call to Order: The meeting was called to order at 6:00 pm and opened with a prayer by Fr. William.

Review and Approval of Minutes: The minutes of the December 1, 2016 meeting were reviewed. A motion for approval was made by Deb Rufer, seconded by Fern Reilly, and approved by the Council.

Profit/Loss Review: Patty Howe presented the year-to-date (July – January) profit and loss statement as follows. Total income YTD is \$475,243 (budgeted \$300,883). Total expenses YTD were \$300,821. YTD expenses were as follows: salaries expenses were \$177,849 (budgeted \$170,545); liturgical expenses were \$6,691 (budgeted \$7,671); administration expenses were \$34,277 (budgeted \$28,510); building and grounds were \$44,032 (budgeted \$47,717); religious education was \$12,729 (budgeted \$10,144), outreach/social services were \$4,911 (budgeted \$5,279), assessments were \$20,332 (budgeted \$20,256), and net income YTD is \$174,422.

Buildings & Maintenance Update: Fr. William informed the committee that he would have updates about Buildings and Grounds upcoming projects after their next committee meeting. The Building and Grounds Committee will be looking into roof and foundation repairs of St. William Church, and roof repairs on the Parish Center.

Other Business:

Joint Council Meeting: Fr. William stated the Parish Council surveyed members of the Parish and Finance Councils to find a common date to hold a joint Council meeting. It was decided to hold the joint Council meeting in December.

Budget Planning: Patty Howe has begun discussions with office staff about preparing budgets for the next year.

Next Council Meeting: The next Finance Council meeting will be held on Thursday, May 4, 2017 at 6:00 pm in the Fireplace Room.

Closing Prayer: Fr. William closed the meeting with a prayer and blessing.

Adjourn: The meeting adjourned at 8:00 pm.

Respectfully submitted,
Fern Reilly