

Saint Christopher Parish Finance Council
Meeting Minutes
March 20, 2018

Members Present: Patty Howe, Ken Kenyon, Ron Lease, Fern Reilly, and Fr. John Sasse

Members Absent: Jim Delaney

Call to Order: The meeting was called to order at 7:00 pm and opened with a prayer by Fr. John.

Review and Approval of Minutes: The minutes of the January 11, 2018 meeting were reviewed. A motion for approval was made by Fern Reilly, seconded by Ken Kenyon, and approved by the Council.

Profit/Loss Review: Patty Howe presented the year-to-date (July-February) profit and loss statement as follows: Offertory Collections YTD were \$305,928 (budgeted \$296,000). Total income YTD is \$532,459 (budgeted \$347,400). YTD expenses were as follows: salaries expenses were \$205,520 (budgeted \$200,562); liturgical expenses were \$12,839 (budgeted \$9,134); administration expenses were \$30,618 (budgeted \$32,018); buildings and grounds were \$64,743 (budgeted \$53,367); religious ed K-8 expenses were \$4,947, (budgeted \$5,533), youth ministry and adult faith expenses were \$8,470 (budgeted \$5,233); outreach/social services were \$7,381 (budgeted \$12,500); parish assessment \$25,549 (budgeted \$25,541). Total expenses were \$360,068 (budgeted \$343,888). Net income YTD is \$172,391.

Annual Catholic Appeal: Patty Howe announced that the Parish received the 2018 Annual Catholic Appeal information for St. Christopher Parish. The goal was to reach \$37,340. Parishioners pledged \$46,435.

Council Officers: The Council discussed the office positions of the Finance Council. Following the discussion, Fr. John made a motion for the following offices:

Ron Lease, Chair
Fern Reilly, Vice Chair
Ken Kenyon, Secretary
Jim Delaney, Trustee

Ron Lease and Fern Reilly second the motion, the Council voted unanimously approving the appointments.

Other Business:

Capital Campaign: Fr. John proposed to schedule Michael Walsh and Associates to visit in May to provide information about how a capital campaign works, costs, benefits, etc. This company suggests that once parishes decide to use a company for a capital campaign that they should obtain bids from at least two other companies to consider and compare their services. The Council was in agreement to schedule the visit to hear more about a capital campaign. Fr. John also presented his ideas for gaining meeting and event space.

Catholic School Feasibility: Fr. John stated that he will place an announcement in the bulletin to solicit parishioners to contact him if interested in serving on the Catholic School Planning Committee. He will be looking for members to have experience in specific areas. He also added that there is the possibility of seeking benefactors outside the parish and will begin to compile a list.

Stewardship/Report to Parish: Fr. John stated that a stewardship committee is being formed. They will be following the Wichita model.

Building Maintenance: Ron Lease reported that ceiling in the Parish Center will be repaired. The ceiling tiles will be replaced in the main pathway. The old tiles will be removed and re-used. The ceiling project will need different lighting. The cost for the ceiling repairs will be approximately \$2,350. At St. William, repair on the basement walls will begin with removing the plaster. The Building and Grounds Committee is looking at adding lights and landscaping next to the parking lot gates.

Parish Branding Concept: Fr. John stated the Parish Council has selected a logo for the parish branding and finalizing the mission statement. They will be looking at the standard items that will use the branding such as letterhead, the bulletin, and website.

Next Council Meeting: The next Finance Council will be a joint meeting with the Parish Council on Thursday, April 19 at 6:00 pm.

Closing Prayer: Father John led the Council in a closing prayer.

Adjourn: The meeting adjourned at 8:41 pm.

Respectfully submitted,
Fern Reilly