

Pastoral Council Members: Liz Frias, Ryan Hartberg, Jim Kinney, Nikki Schuh, Mark Heyde - Chair, Fr. John Sasse – Pastor; Finance Council members: Patty Howe, Fern Reilly, Jim Delaney, Ron Lease, Ken Kenyon

In absentia: Deb LaBerge, Sue Barker

1. Opening Prayer – calling on the Holy Spirit (Ron)
2. Minutes of January 9 & February 13, 2018 Parish council meetings
 - a. Fern moved to accept joint meeting minutes (Feb 13) as amended; Ron seconds; motion carried.
 - b. Jim K moved to accept January minutes; Nikki seconded; motion carried.
 - c. **Ryan: Minutes from meetings since Oct should all go to Tom Hartberg for website**
3. School feasibility follow-up – appoint study/planning committee **by May 15th**
 - a. Develop committee charge: School Planning Committee
 1. Fundraising “3-5 years of parish expenses”
 - o \$500,000 is full expenses for 3 years
 - o Complete Bishop’s task
 2. Find a Principal to get on board as a volunteer/consultant until school starts
 - o Teacher(s)
 - o Part time admin
 3. Infrastructure/Foundational/Logistical
 - o Security
 - o Adapt parish center to school
 4. Promotional/Communications
 5. Enrollment
 - o Database
 6. Finance committee; Buildings & Grounds member; Pastoral Council member; Educational/School person; suggested reaching out to Ann Princl; Bonnie Moreland;
 - b. **Father John: write up bulletin announcement for recruiting planning committee members.**
 1. **Coordinator/Chair – (find this person first)**
 2. **Fundraising**
 3. **Finance**
 4. **Education/Schools**
 5. **Marketing/Communications**
 6. **Building/Infrastructure**
 - c. **Finance Council: nominate member of finance council to be on planning committee**
 - d. Father: shooting for 2019 opening, but could be delayed as a worst case scenario; but important that we have a goal that we’re shooting for.
 - e. Differences between 1956 and 2018
 1. Population of Verona

2. Public Schools

- Discipline
- Curriculum
- Removal of God

3. No nuns

4. Epic

5. Relative average income

f. Clarification of Bishop's guidance

- The parish received a response to the feasibility evaluation from Bishop Morlino last week. In his letter, the bishop extends his support and prayers for our parish in this endeavor and has asked us to pursue the following goals:
- The current offertory giving is not sufficient to run a school according to the financial model that you submit, the offertory collection must increase or you must re-evaluate the school revenue and tuition model which entails:
 - the creation of an alternative sustainable tuition/revenue model that may not rely so heavily on financial support of the parish, and:
 - the planning and engagement of an aggressive marketing campaign to secure stronger enrollment commitments that will move enrollment more quickly to capacity, serve a greater number of children and thereby strengthen school revenue.
- Seek and obtain donors to provide the funds necessary to open the school and maintain it for at least 3 years without creating a deficit in the parish budget.
- Broadly engage the entire parish, including the parish Finance Council, in your vision and ongoing efforts, in order to gain strong support for the school.

g. Timelines

4. Parish mission, vision and planning

- a. Parish council vision: be feelers/communicators. Pastoral Council exists for the good of the parish members.
 - b. Finance council vision:
 - c. May include:
 - i. New Logo
 - ii. New mission statement
 - d. What is our vision?
 - i. Hospitality
 - ii. Stewardship commission – hub – to increase giving – and works closely with finance council to insure money is being well spent (for accountability to parishioners)
 - iii. New? – Best Practices
 - e. S.M.A.R.T. Goals from vision?
 - f. Key processes
 - g. Who is accountable for what?
 - h. Key metrics (by whom, for whom, to whom)
 - i. Lines of Communication
 - j. Org chart
5. Upgrade Campaign to replenish maintenance Fund, possible new building additions, surplus going for the school – Fr. John

- a. CCS: method includes parishioner work and takes a percentage of funds raised
- b. Walsh & Associates: takes care of most of the work themselves and take a slightly larger percentage of funds raised
 - i. **Father John: contact Walsh to visit and explain process to joint councils
April/May timeframe at a time other than regular meeting**
- c. Either way, creates vision, surveys parishioners on various topics, and raises funds
6. Planning for council election in Spring
 - a. Ryan updated Nomination form with some small tweaks to better reflect by laws and expectations.
 - b. Laura Z has offered to Mark Heyde to help with this process; Ryan H will take her up on that.
 - c. **Ryan will email out to council for feedback**
7. Next council meeting date April 17, 2018
8. Closing Prayer - councils

Issues Parking Lot: *Issues that may be discussed at a later date*

9. Parish strategic planning
10. Updated parish council picture
11. Divine Renovation discussion
12. Hospitality commission update – Deb LaBerge
13. Stewardship commission update – Sue Barker
14. Parish branding update – Nikki Schuh